

DUNDEE

PARTNERSHIP

Minute of the Building Stronger Communities Group held on 17 February 2011 in Committee Room 2, 14 City Square, Dundee

<u>Present:</u>	Chris Ward (Chair)	-	Corporate Planning, DCC
	Bryan Harris	-	Corporate Planning, DCC
	Peter Allan	-	Corporate Planning, DCC
	John Hosie	-	Leisure and Communities, DCC
	Ron Neave	-	North East Regeneration Forum
	Morna Wilson	-	Dundee Voluntary Action
	Lisa Campbell	-	Maryfield Regeneration Forum
	Gladys Ramsay	-	Lochee Regeneration Forum
	Wilma Duncan	-	Coldside Regeneration Forum
	Gordon Reid	-	City Development, DCC
	Rena Smith	-	East End Regeneration Forum
	Alice Bovill	-	Strathmartine Regeneration Forum
<u>Apologies:</u>	Nancy Farquharson	-	Housing Department, DCC
	Gregor Hamilton	-	City Development, DCC
<u>In attendance:</u>	Derek Miller	-	Corporate Planning, DCC

Action

2 MINUTE OF PREVIOUS MEETING - 20 JANUARY 2011

Evelyn Cairns and Rena Smith to be included as attendees at the last meeting.

Lisa Campbell asked for clarification on item 3.2, Media Awareness sessions for LCPP's. John Hosie informed members that over the last few years there has been an increasing level of attendance at LCPP meetings and this has created new issues for Chairs to deal with. The intention behind the training is to look at how the LCPPs can be more proactive in managing media attendance at meetings and to raise their profile to encourage greater attendance.

3 MATTERS ARISING

3.1 Neighbourhood Shopping Facilities

Gordon Reid reported that the survey proforma has been modified to include suggestions received at the last meeting. David Matthews would be visiting the two pilot areas this week with Alice Bovill and Rena Smith to trial the survey. David is awaiting some extra information that will be collated into the visit findings and fed back to group. Gordon and David to report back with the findings at the next

meeting in March.

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3.2 Community Regeneration Fund - Reserves Policy

Peter Allan reported that further discussion on the Reserves Policy had taken place at the CRF Chairs meeting at which it was suggested to them that the application form should ask applicants to submit their accounts if they hold more than 3 months reserves. The Dundee Partnership Team would then make a recommendation to the forum based on the reserves and annual expenditure of the applicant on the same lines as the discussion paper presented at BSC in December. In addition, any applicant in receipt of £5,000 or more would be required to submit their accounts if they haven't already done so.

While the Chairs were in agreement with the above, it was felt that forum members should be consulted before allowing the above to be taken to BSC. Paul Davies will report back on progress at the next meeting in March.

PD

4 PRIORITY UPDATES

4.1 Financial Inclusion

Derek Miller spoke to a progress report and reported that since the last update, work has continued to focus on the financial inclusion objectives in the Dundee Partnership's Single Outcome Agreement.

- All seven Advice Agencies supported by the Dundee Partnership have achieved accreditation under the Scottish National Standards. This has led to a degree of standardisation of record keeping in particular which has the potential to save time and effort in gathering information as clients move between projects for different types of specialist advice. National trends are showing the working poor are a significant and growing proportion of poverty statistics.
- Derek circulated copies of the 'Money, Benefit and Debt' paper that has been produced to provide information on the advice services available in Dundee. Bryan to circulate with the minutes.
- The Save the Children Museum of Childhood Poverty was displayed recently at the Brooksbank Centre, where Save the Children did a workshop on poverty with Brooksbank Centre users. Both the Museum and the workshop were well received and generated a lot of interest.
- Discovery Credit Union continues to be the focus of efforts to make affordable credit available to people in Dundee. The marketing and targeting elements of the scheme are currently being refined.
- The draft Financial Inclusion Strategy has been approved by the Council's Chief Executive's Management Team and Dundee Partnership Management Group. The Strategy will now go to the Policy and Resources Committee in March.

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4.2 Social Economy Partnership

- Morna Wilson gave a verbal update on the ongoing work to develop the Single Interface (i.e. one stop shop) and reported that the funding allocation has still to be arranged.
- Social economy money is to be used by the Enterprise Network for promotion with two training events planned on social return on investment (no dates confirmed yet).
- The Social Enterprise Academy has been awarded money to do work in Dundee on starting enterprises.
- The Social Enterprise Active Directory is to be updated.
- Morna agreed to give a more detailed presentation on the One Stop Shop at her next update in June.

5 FIT FOR PURPOSE 2011

Bryan Harris informed members that this year's Fit for Purpose Reviews of the Strategic Theme Groups would focus on the comments from the Audit Scotland Best Value 2 report of the Dundee Partnership.

Work is ongoing to agree the shape of the review and will be taken to all Strategic Theme Groups in due course.

6 DUNDEE COMMUNITY REGENERATION FUND

Peter Allan reported that a letter had been issued to all Community Regeneration Forums notifying them of the carry forward that was available.

Alice Bovill noted that the Strathmartine Regeneration Forum had taken account of the VAT increase and increased its allocations accordingly.

6.1 Grant Applications

Coldside Regeneration Forum have requested that the application 'CP009' be deferred on the basis to allow alternative options to be considered. Lisa asked who the lead officer in the Council's City Development Dept for street lighting was as the Maryfield LCPP wished to secure better lighting in Baxter Park. Peter Allan agreed to find out.

All 44 applications were approved.

It was noted that the carry forward would be approximately £40k given the deferment of application CP009.

Peter Allan proposed that a discussion take place at the next meeting on how the funding awarded to youth work projects has been spent and the difference it is making. To prepare for this a quick analysis of youth work spend across the city will be carried out by the Dundee Partnership Team. Kenny Lindsay from the Council's Leisure & Communities Dept. would be invited to input into the discussion from a strategic point of view, highlighting current issues and opportunities for

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future spend. Members agreed that the discussion would be useful as more information and guidance on youth work would be of benefit to the Forums.

If the discussion is deemed useful then a separate discussion on funding awarded to physical environments could take place.

7 LOCAL COMMUNITY PLANNING

7.1 Code of Practice for Operation of Regeneration Forums

John Hosie informed members that recent issues regarding quorums and the Forums have been looked at and clarification on what constitutes a meeting to be quorate is to be included in the Code of Practice. Quorum at meeting is to be based on the total number of members of the Forum. For example, if there are places for 15 members on a Forum and only 2 Elected Members, the quorum would be based on 12, not 15. John is updating the Code of Practice to be presented to the CRF Chairs Group for comment.

7.2 Community Councils

John noted that the public process for seeking to establish new Community Councils has concluded with little interest coming forward.

A map is to be produced on community organisational structures.

7.3 Local Community Plans 2012 - 2015

The Local Community Planning Partnership Briefing/Training Event is due to take place on 23rd March at Menzieshill Community Centre and Library. The event will look at the role, remit, achievements and challenges of LCPPs as well as dealing with the media and roundtable discussion sessions. As there has been a significant turnover of representatives within LCPPs, the event provides a good opportunity to bring people together and take stock before developing next Local Community Plans.

8 AOCB

Wilma asked what consultation had taken place to decide on the carry forward for the CRF funding? Peter Allan commented that the Dundee Partnership Team looked at figures in January and that he then met with Director of Finance on 3rd February for permission to have carry forward. As the timescales were tight he appreciated that Forums were notified quite late.

Lisa Campbell reported that the Maryfield Regeneration Forum was seeking an independent assessment of the costs formulated by Dundee City Council with regards to a pedestrian crossing at Pitkerro Road. Lisa circulated a note presenting the assessment values the Council uses when assessing a road for a crossing point.

9 DATE OF NEXT MEETING

Thursday 17th March 2011 at 10am, Bharatiya Ashram, 5 St Mary's

Place, Dundee DD1 5RB.